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APPLICATION FOR HARBOUR WORKS CONSENT

Please complete the following form and return it to the address above. If necessary please continue on additional pages.

Reference No: _____ (Office Use Only)

Part 1 – Project Details

Details of Applicant:

Name of applicant (individual/company)	
Address	
	Post Code:
Telephone number	
Email address	
Is the applicant also the owner of the land and proposed works? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, please include the appropriate owner's details below. Please note you are responsible for obtaining their consent.	

If a different correspondence for this application is required please provide details below:

Details for Correspondence:

Full Name	
Address	
	Post Code:
Telephone number	
Email address	
Relation to applicant (e.g. agent, solicitor)	

Proposed Harbour Works Details:

Date of submission	
Type of works	<input type="checkbox"/> Temporary <input type="checkbox"/> Permanent
Location	
Detailed description of works: (if necessary continue on additional pages)	
Anticipated timescale of works	
Intended start and completion dates	Start: Completion:
Drawing Reference Numbers and Titles Included	

Has the following been included with the application: If not please include remarks.

Ordnance Survey plan (1:1000 or 1:2500)	
Detailed plan and cross section	
Outline of temporary works (if applicable)	
Method statement	

<p>Is a marine licence required for the works*?</p> <p>If so, supply copy.</p> <p><i>(If the works are non-licensable enclose evidence of verification with marine regulator. If they are licensable works include the application reference)</i></p>	<p>Yes / No</p> <p>Application reference:</p>
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***If a marine licence is required and has been applied for section 2 of this form does not require to be completed and we will only comment on the navigational safety aspects of your application.**

Navigational risk assessment	Office use only – Harbour Authority comments
Detail how risks to navigation have been minimised or avoided:	

Part 2 – Further Details (This section only requires completion if an application for a marine licence for the works has NOT been made).

Please outline the considerations given to the following aspects (reference attachments where provided):

Requirements	Details (please explain if N/A to the works)	Office use only – Harbour Authority comments
Water Framework Directive (WFD) assessment – detail how water quality impacts will be minimised and how these have been agreed with the Environment Agency.	<i>Enclose correspondence with the Environment Agency.</i>	
Protected sites / species – detail how any impacts on protected sites or species have been minimised or avoided and how these have been agreed with the conservation agency.	<i>Enclose correspondence with the Conservation Agency e.g. Natural England.</i>	
Environmental impacts - detail what other environmental impacts could arise how these will be avoided or minimised.		
Contamination assessment of sediment - if there is a risk the works will give rise to sediment contamination or will disturb / re-distribute sediment contamination, has any sediment analysis been undertaken (enclose any results)? Detail how you propose to manage this.		

Requirements	Details (please explain if N/A to the works)	Office use only – Harbour Authority comments
Consultation – detail any consultation with other relevant parties that has been undertaken.		

Part 3 – Other consents and disclaimer

I consent to the personal details provided above to be recorded for use solely by ABP’s Harbour Works Consent process. I also consent to ABP Humber Estuary Services providing other harbour users with details (including drawings) of the proposed works.

As the applicant I am satisfied that I have obtained approval of the land owner above High Water Mark both for construction and access. The issue of this licence does not absolve you from seeking any other consents or approvals which may be required before you embark upon the works to which it refers. For example, agreement may be required from any landowner having proprietary rights over the seabed and foreshore – commonly the Crown Estate Commissioners. In some cases approval of the Environment Agency may also be necessary (e.g. where the works involve a discharge or have implications for flood defences). Planning permission may also be necessary for works undertaken between MLW and MHWS. This is not an exhaustive list.

By signing this application, I agree that the work will not commence until permission is granted by the Harbour/Dock Master, Humber.

Applicants Signature

Date:

Applicants should note that the minimum consideration time for completed Harbour Works Consent applications is 4 weeks and thus should be factored into the timescale of works.

Part 4 – Harbour Authority decision (Office use only – once this section is completed return a copy of this form to the applicant (excluding Part 5 overleaf))

Permission granted? <i>Include reasoning for decision</i>	Yes / No
Conditions of consent: <i>(Add to these as appropriate)</i>	<ol style="list-style-type: none"> 1. The Harbour Authority must be notified at least 14 days prior to the works commencing (unless agreed otherwise e.g. for urgent works), must be notified upon completion of the works and must be notified of any changes to the works from the details submitted above (including any change in contractor). 2. The applicant remains responsible for ensuring the works are carried out in a way that minimises obstruction, siltation or any other hindrance to any channel, berth, mooring, quay or other works in the vicinity. 3. ABP reserve the right to inspect the works at any time. 4. The applicant has obtained all other necessary consents prior to commencing works.
Harbour Authority signature and name:	
Date:	

Part 5 – Harbour Authority completion check (*Office use only – this section requires completion by the Harbour Authority once notification has been received that the works detailed above are complete*). A copy of this part should be provided to the applicant upon completion.

Harbour Works Consent Reference:	
Date works completed (as notified by applicant):	
Date works checked by Harbour Authority:	
Works checked by (name and signature):	
Works completed to Harbour Authorities satisfaction? <i>(Provide reasoning or comments where appropriate)</i>	Yes or No
Other checks: <ul style="list-style-type: none"> - Hydrographic information updated - Navigational aids operational - NTM issued 	Date Date Date / reference